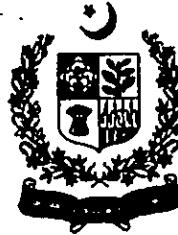


The Gazette of Pakistan



EXTRAORDINARY  
PUBLISHED BY AUTHORITY

KARACHI, MONDAY, JULY 30, 1990

PART II

Statutory Notifications containing Rules and Orders issued by all Ministries and Divisions of the Government of Pakistan and their Attached and Subordinate Offices and the Supreme Court of Pakistan

GOVERNMENT OF PAKISTAN

CABINET SECRETARIAT

(Establishment Division)

STAFF WELFARE ORGANIZATION

NOTIFICATION

Islamabad, the 6th December, 1989

S.R.O. 137 (KE)/ 90 :

In pursuance of the provisions of Fundamental Rule 45, the following rules are made for allotment of accommodation in the Holiday Homes run by Staff Welfare Organization, Establishment Division in Pakistan :—

1. Short title and commencement :—

(i) These rules may be called the "Allotment of Accommodation in Holiday Homes, 1989."

(ii) They shall come into force at once.

2. Control and Management of Holiday Homes :

The Holiday Homes shall be under the overall control of the Staff Welfare Organization, Establishment Division and shall be managed by the Chief Welfare Officer or Staff Welfare Officer in case, there is no Chief Welfare Officer in the Region.

( 347 )

Price : P's. 30

## 3. Eligibility :

- (i) Different categories of accommodation in the Holiday Homes shall be allotted to the Federal Government Employees paid from Civil Estimates provided they are *NOT* on official duty.

*'A' Category*

To the Federal Government employees BPS 20 and above.

*'B' Category*

To the Federal Government employees in BPS 16—19.

*'C' Category*

To the Federal Government employees in BPS 1—15.

- (ii) The retired Federal Government employees are also eligible to the allotment of accommodation in the Holiday Homes, subject to the availability. The accommodation may be allotted to the employees of autonomous and semi-autonomous bodies, provincial government employees at double the rates chargeable from Federal Government employees.

## 4. Period of Allotment :

Accommodation in Holiday Homes shall be allotted for a period not exceeding three days at a time and once between the period May to August of the year.

## 5. Charges :—

- (i) The employees to whom accommodation in Holiday Homes is allotted shall pay the rent at the rate as specified below :—

Sl. No.	Category	Rate in Rs/day
1.	'A' Category Single person	60.00
	Double person (family)	90.00
2.	'B' Category Single person	40.00
	Double person (family)	60.00
3.	'C-I' Category Single person	15.00
	Double person (family)	20.00
4.	Retired Federal Government employees shall be charged half of the rates mentioned in 1, 2 & 3 above.	
5.	Employees of Autonomous/Semi-Autonomous Bodies, Provincial Government will be charged double of the rate mentioned in 1, 2 & 3 above.	
6.	Electric Heater (if provided)	60.00
7.	Gas (if provided)	As per actual consumption

(ii) For the purpose of rent, a day shall be calculated from 1200 hours and the rent shall become payable if accommodation is occupied for any portion of a day.

(iii) The charges at i (1 to 6) will be paid in advance at the time of obtaining allotment slip and charges at 7 above will be paid to the Incharge of the Holiday Home before vacating the accommodation.

**6. Allotment of Accommodation :**

(i) A written request for reservation of accommodation shall be made to the Chief Welfare Officer/Staff Welfare Officer.

(ii) If the allotted accommodation is not occupied within twenty four hours from the time of reservation, the allotment shall be deemed to have been cancelled. No refund shall be allowed.

(iii) In case of cancellation of allotment, or curtailment of period of allotment, no refund shall be allowed.

(iv) At the time of occupying the accommodation, the allottee, hereinafter shall enter his name, full address dates and time of arrival and departure in the register kept for the purpose in the Holiday Homes. He may also record his suggestions or complaints.

(v) The allotment slip shall be issued by the Chief Welfare Officer/Staff Welfare Officer without which the occupation of the room shall not be permitted.

(vi) Not more than one room shall be reserved for one employee.

**7. Business Hours :**

Business hours of the Holiday Homes shall be from 0800--2100 hours except on Friday when there will be a break from 1230--1500 hours.

**8. Room Service :**

The room-bearers, farash and sweepers employed in the Holiday Homes shall be responsible for looking after the allottees within the premises of the Homes only.

**9. Loss, damage etc. :**

Any loss, damage or breakage caused by the allottee to the building, furniture, fittings or crockery etc. belonging to Holiday Homes shall be made good by him and the Incharge of the Holiday Homes shall enter in the proper register the particulars of such loss, damage or breakage and shall recover the cost of such damage from allottee. A signed receipt showing details of damages and cost thereof shall be given to the allottee.

**10. Decorum :**

(i) The allottee keep the premises, furniture and bedding in clean and tidy condition.

(ii) The corridors and passage in the Holiday Homes shall not be used for storing luggage.

(iii) Pet animals or birds shall not be allowed in the Holiday Homes.

- (iv) No electric appliances other than radio and iron shall be used by the allottee without payment.
- (v) Not more than 5 persons including children shall be allowed in one room. If however, the number of occupants exceeds 5, but does not exceed 10 (in which case the facility shall not be available), a sum of Rs 10/- per head per day would be charged but no bed service etc. shall be provided.

**11. Complaints :**

Any complaint may either be brought to the personal notice of the Chief Welfare Officer/Staff Welfare Officer or entered in the register kept in Holiday Home for the purpose.

**12. Violation of Rules :**

- (i) Any violation of these Rules shall render the allottee liable to cancellation of his allotment and ejection from the Holiday Homes and be debaring him for further allotment for a period of 12 months.
- (ii) Disciplinary action under the Government Servants (Efficiency and Discipline) Rules, 1973 shall also be taken in addition to 13(i) above.
- (iii) Allotment is not transferable and if any allottee does not stay in the accommodation reserved for him and allows any other person to stay therein, it shall be deemed that the allotment has been transferred and it shall be cancelled and the allottee shall be required to pay four times the normal rent for the entire period and shall also be debarred from further allotment for a period of twelve months.

**13. Telephone :**

Official telephones, where provided may be used by the allottees for local calls against usual charges but direct dialling shall not be allowed.

Provided that calls can be booked through trunk on cash payment of the charges to the Incharge of Homes against a signed receipt.

**14. Amendment in the rules :**

Staff Welfare Organization reserves the right to alter or amend the Rules under special circumstances with the approval of the competent authority.

**15. Receipts of Holiday Homes :**

The receipts of Holiday Homes shall be deposited in bank and utilized by the Staff Welfare Organisation on welfare projects, subject to the concurrence of Finance Division.

16. These rules supersedes all the previous rules notified by Staff Welfare Organization for the use of Holiday Home, Murree and Pincic Hut, Karachi.

17. This issues with the approval of the Establishment Division *vide* O.M. No. 3/5/85-D 5, dated 28th November, 1989 and Finance Division (F.A. Organization), *vide* their diary No. 1343-DFA (Cab)/90, dated 4th April, 1990 through whom a copy is being endorsed.

[No. SWD-15 (6)/85/6009-11]

MRS. AKHTAR HABIB,  
*Director.*

2749

REGISTERED NO. **M-302**  
**L-7646**

# The Gazette of Pakistan

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

ISLAMABAD, THURSDAY, DECEMBER 22, 1994

## PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

ESTABLISHMENT DIVISION

(Staff Welfare Organisation)

NOTIFICATIONS

Islamabad, the 2nd January, 1994

**S. R. O. 1222 (I)/94.**—Following amendments have been made in the "Rules for the Allotment of Accommodation in Holiday Homes, 1989" notified under S. R. O. 137 (KE)/90, dated the 30th July, 1990.

2. In the aforesaid rules "charges" specified under rule-5 (i) shall be substituted with the following:—

(Charges in Rupees per day)

S. No.	Specifications	Category A	Category B	Category C
(a)	Single Person	105	70	27
	Double Person (Family)	160	105	35
(b)	Retired F. G. Servants.	Half of the rates of their respective category mentioned at (a) above.		
(c)	Employees of Autonomous/Semi Autonomous Bodies and Provincial Governments.	Double of the rates for their respective category mentioned at (a) above.		
(d)	Electric Heater (if provided).	105 for all categories.		
(e)	Gas (if provided).	As per actual consumption.		

[No. SWD-15 (6)/85/5404.]

KH. MUHAMMAD ASLAM,  
Director.

(2387)

Price : Ps. 20

[4476 (94)|Ex. Gaz.]

2750

TH

Islamabad, the 11th December, 1994

**S. R. O. 1223 (I)94.**—In exercise of the powers conferred by section 36 of the Drugs Act, 1976 (XXXI of 1976), the Federal Government, being of opinion that the public interest so requires, is pleased to exempt the drugs imported, with the prior permission of the Federal Government, for export, excluding psychotropic and narcotic drugs, from the provisions of sub-clause (vii) of clause (a) of sub-section (1) of section 23 of that Act for a period of two years, provided that the export shall be subject to the conditions laid down under the Import Trade Control Order announced by the Ministry of Commerce from time to time.

[No. F. 6-1/92-1&E.]

DR. F. R. Y. FAZLI,  
*Drugs Controller.*

99

TO BE PUBLISHED IN THE GAZETTE OF PAKISTAN (PART-II)

GOVERNMENT OF PAKISTAN  
ESTABLISHMENT DIVISION  
(STAFF WELFARE ORGANISATION)

Islamabad, the 11<sup>th</sup> November, 2003.

NOTIFICATION

SRO No. No.SWD-15(6)/85/4587-98 Following amendments have been made in the "Rules for the allotment of accommodation in Holiday Homes" 1989 notified vide SRO No.137(KE)90 dated 6-12-1989 and as amended vide SRO No.1222(1)/94 dated 2-1-1994.

2. In the aforesaid rules vide Para -5(I) under the head "charges" the following Para shall be substituted with immediate effect:-

S.No.	Category	Rate in Rs./day
1.	"A" (Single person) (Family)	200/- 300/-
2.	"B" (Single person) (Family)	120/- 175/-
3.	"C" (Single person) (Family)	40/- 60/-
4.	Retired Federal Govt. employees shall be charged half of the rates mentioned in Sl. No. 1,2&3 above.	-
5.	Employees of Autonomous/Semi-Autonomous Bodies, Provincial Govt. will be charged double of the rates mentioned in Sl.No.1,2&3 above.	-
6.	Electric heating charges (if provided).	150/-
7.	Gas (if provided)	As per actual consumption.

11/11/2003

*Mushtaq Hussain Syed*  
(Mushtaq Hussain Syed)  
Director General  
Tele: 9201337

The Manager,  
Printing Corporation of Pakistan Press,  
University Road,  
Karachi.

Copy forwarded for information to:-

1. Deputy Financial Advisor(Establishment Division), Finance Division, Islamabad.
2. Section Officer(Admn-3), Establishment Division, Islamabad with reference to his U.O. No.3(1)/93-Admn-3 dated 3-11-2003.
3. All Regional Heads of Staff Welfare Organisation at Islamabad, Lahore, Peshawar, Karachi and Quetta.
4. Notice Board.

*[Signature]*

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
ESTABLISHMENT DIVISION



Subject: - PROPOSAL REGARDING REVISION IN RATES OF HOLIDAY HOMES MAINTAINED BY STAFF WELFARE ORGANIZATION

Reference Staff Welfare Organization's U.O.No.SWD-15(06)/2014/1061, dated 09<sup>th</sup> December, 2014 on the subject noted above.

2. The subject case was referred to Finance Division; who has concurred the proposal of Staff Welfare Organization regarding enhancement in rates of Holiday Homes, as detailed below (copy attached):-

S. #	Category	Existing Rates	Rates including electric charges (Rs.150/-)	Proposed Rates including utility charges
1.	A.	300/-	450/-	550/-
2.	B.	175/-	325/-	400/-
3.	C.	60/-	210/-	250/-

3. Staff Welfare Organization is requested to take further necessary action accordingly.

Encl: As above

(Malik Muhammad Usman)  
Section Officer (Admn-III)

Director, S.W.O.  
68  
12/1/15  
Islamabad

Director General, Staff Welfare Organization, Islamabad  
Establishment Division's U.O.No.3-1/1993-Admn-III, dated: 10-02-2015

*This is our excellent effort.  
Pl circulate it amongst all  
concerned.*

*U. A. Amir*  
12.02.2015  
DS

Welfare Officer (Murree)

*Dir/19*  
*ADMP/15*  
*12/02/2015*

Date: 12-2-15  
D.O. Office, SWO, Islamabad

*Sport/Culture*

# The Gazette of Pakistan



EXTRAORDINARY  
PUBLISHED BY AUTHORITY

KARACHI, TUESDAY, JULY 8, 2003

## PART II

Statutory Notifications containing Rules and Orders issued by all Ministries and Divisions of the Government of Pakistan and their Attached and Subordinate Offices and the Supreme Court of Pakistan

GOVERNMENT OF PAKISTAN

CABINET SECRETARIAT

(Establishment Division)

[STAFF WELFARE ORGANIZATION]

NOTIFICATION

Islamabad, the 18th June, 2003

S.R.O. 67 (KE) 2003

The Federal Government is pleased to make the following regulations for governing the sanction of grants to Sports, Recreational and Welfare Clubs/Associations of the Federal Govt. employees and their dependents through Staff Welfare Organization as enunciated in its charter:—

1. **Short Title and Commencement.**—(i) These Regulations may be called "The Staff Welfare Sports/Recreational Grants Regulations, 2003".

( 351 )

Price : Rs. 5.00

(ii) These shall come into force with immediate effect.

**Definition.**—In the Regulations, unless there is any thing repugnant in the subject or context :—

(i) "AGPR" means Accountant General Pakistan Revenues.

(ii) "Regional Staff Welfare Fund Committee (RSWFC)" means Regional Staff Welfare Fund Committees of the respective region.

The Regional Staff Welfare Fund Committee will comprise the following :—

*Chairman*

(a) An officer of AGPR not below BS-19.

*Member*

(b) DFA (Establishment).

*Co-opted Member*

(c) Representative of relevant Sports Board/Federation.

*Secretary*

(d) Chief Welfare Officer of the relevant region of the Staff Welfare Organization.

(iii) "Beneficiary" means Sports Clubs/Welfare Associations/Agencies of Federal Govt. Employees registered/recognised by relevant Sports Board etc.

(iv) "Grant" means the amount recommended by Regional Staff Welfare Fund Committee, Quetta, Peshawar, Karachi, Lahore and Islamabad for payment to the Welfare Clubs/Associations/Bodies for organizing sports, recreational or welfare activities.

(v) "Director General" means Director General, Staff Welfare Organization, Establishment Division, Government of Pakistan, Islamabad.

(vi) "Government Servants" means serving and retired employees of the Federal Government who are paid from civil estimates and does not include the employees of Autonomous, Semi Autonomous Bodies and Railway/Postal Departments and those who are paid from the defence estimates.

- (ii) These shall come into force with immediate effect.

**Definition.**—In the Regulations, unless there is any thing repugnant in the subject or context :—

- (i) "AGPR" means Accountant General Pakistan Revenues.
- (ii) "Regional Staff Welfare Fund Committee (RSWFC)" means Regional Staff Welfare Fund Committees of the respective region.

The Regional Staff Welfare Fund Committee will comprise the following :—

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- (b) DFA (Establishment).

*Co-opted Member*

- (c) Representative of relevant Sports Board|Federation.

*Secretary*

- (d) Chief Welfare Officer of the relevant region of the Staff Welfare Organization.

- (iii) "Beneficiary" means Sports Clubs|Welfare Associations|Agencies of Federal Govt. Employees registered|recognised by relevant Sports Board etc.

- (iv) "Grant" means the amount recommended by Regional Staff Welfare Fund Committee, Quetta, Peshawar, Karachi, Lahore and Islamabad for payment to the Welfare Clubs|Associations|Bodies for organizing sports, recreational or welfare activities.

- (v) "Director General" means Director General, Staff Welfare Organization, Establishment Division, Government of Pakistan, Islamabad.

- (vi) "Government Servants" means serving and retired employees of the Federal Government who are paid from civil estimates and does not include the employees of Autonomous, Semi Autonomous Bodies and Railway|Postal Departments and those who are paid from the defence estimates.

(vii) "Fund" means the provision made by the Government of Pakistan through the annual budget of Staff Welfare Organization under the head "46000 - Sports and Recreational Facilities".

(viii) "Government" means the Government of Pakistan.

(ix) "Secretary" means the Secretary of the Regional Staff Welfare Fund Committee(s) as defined in Para 2 (ii) above.

(x) "Staff Welfare Organization" means Staff Welfare Organization, an Attached Department of Establishment Division.

3. Aims and Objectives.—(i) To promote, healthy activities among Govt. employees and their dependents.

(ii) To provide financial assistance to the registered Sports Clubs/Welfare Associations/Agencies of Government Servants and their dependents for arrangements of sports/recreational, religious and welfare activities in the Federal Government Offices/residential areas of the federal government employees.

4. Procedure for the Submission of Application for Annual Grant.—(i) Applications for annual grant on the prescribed proforma as per Annex-<sup>"1"</sup> duly supported with relevant requisite documents shall be submitted to the Secretary of the relevant Regional Staff Welfare Fund Committee by the President or General Secretary of the concerned club/association/body/agency by the end of December, each year. It will be the responsibility of the Secretary of the Committee to scrutinize these applications and convene meetings of the Regional Staff Welfare Fund Committee and submit its recommendations to Director General, Staff Welfare Organization for final approval.

(ii) The activities of the club/association/agency shall be observed by the Secretary, Regional Staff Welfare Fund Committee(s). The representative of the concerned club/association shall present its activities in the meeting of the Regional Staff Welfare Fund Committee. No grant shall be sanctioned during first year of inception of the club/association etc.

5. Criteria.—Only such Sports Clubs/Welfare Associations and Recreational Bodies etc., will be eligible for annual grant whose membership strength includes at least 60% Govt. Servants and their dependents as defined in 2(vi) and submit progress report of its activities, periodically to the concerned Secretary of the Regional Staff Welfare Fund Committee.

6. **Limit of Financial Assistance.**—The limit of financial assistance out of the Fund would be determined by the Regional Staff Welfare Fund Committee(s) keeping in view the provision of funds and activities of each club/association/agency during the preceding year. The maximum amount of the annual grant shall be Rs. 20,000/- subject to the condition that at least 50% expenditure of the prospective activities shall be borne by the concerned association etc.

7. **Interpretation of Rules.**—The right of interpretation of these rules/regulations shall rest with the Director General, Staff Welfare Organization, Establishment Division.

8. These Regulations shall supersede all previous orders issued on the subject.

9. This issues with the approval of Establishment u.o. Note No. 3/15/2000-Admn-3, dated 28th April, 2003 and Finance Division u.o. Note Dy. No. 194-D.S. (F & A)/2003, dated 6th June, 2003.

[F. No. SWD-6(3)/85].

MUSHTAQ HUSSAIN SYED,

*Director-General.*

Annex-I

APPLICATION FOR GRANT FROM THE  
STAFF WELFARE ORGANIZATION

1. Name of the Agency. \_\_\_\_\_
2. Complete Postal Address. \_\_\_\_\_
3. Date of Establishment of the Agency. \_\_\_\_\_
4. (A) Area served by the Agency. \_\_\_\_\_  
(B) Total number of Federal Government Servants in the area. \_\_\_\_\_
5. Major objectives/fields of Activities. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Membership strength :

(A) Federal Government Servants. \_\_\_\_\_

(B) Their Dependants. \_\_\_\_\_

(C) Others. \_\_\_\_\_

Total :— \_\_\_\_\_

7. Rate of monthly subscription. (i) F. G. Servants & Their Dependants = Rs. \_\_\_\_\_ (ii) Others = Rs. \_\_\_\_\_

8. Date of the last general elections : \_\_\_\_\_

9. When the next elections are due : \_\_\_\_\_

10. Account No. and name of the Banker : \_\_\_\_\_

11. Attach the programme of activities of the Agency for the year for which assistance is sought from the Staff Welfare Organization.

12. Following documents must be attached :—

(i) Copy of the Constitution/By Laws.

(ii) Copy of the Annual Report of last year.

(iii) Copy of the audited statement of accounts for the last year, with Bank Balance sheet.

(iv) A list showing the particulars of the office bearers of the Agency, with address/telephone numbers (if any).

(v) Copy of Registration with relevant sports Board/Federation etc.

SIGNATURE OF THE SECRETARY  
WITH STAMP & TELE. NUMBER

SIGNATURE OF THE PRESIDENT  
WITH STAMP & TELE. NUMBER

**The Gazette**  **of Pakistan**

**EXTRAORDINARY  
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**ISLAMABAD, THURSDAY, FEBRUARY 19, 2015**

**PART II**

**Statutory Notifications (S.R.O.)**

**GOVERNMENT OF PAKISTAN  
ESTABLISHMENT DIVISION  
(Staff Welfare Organization)**

**NOTIFICATION**

*Islamabad, the 17th February, 2015*

**S.R.O. 152 (I)/2015.**—In exercise of the powers conferred by Rule-8 of the Federal Staff Relief Fund Regulation 2000, the following enhancement in the rates is made with immediate effect. The existing entries shall be substituted with the following under rule-4 limits of financial assistance of the above mentioned regulation:—

<b>S#</b>	<b>Category</b>	<b>Existing Rates</b>	<b>Revised Rates</b>
1	A	450/-	550/-
2	B	325/-	400/-
3	C	210/-	250/-

2. This issues with the approval of Establishment *vide* their U.O. No. 3-1/1993-Admn-III, dated 10-2-2015 and Finance Division U.O. No. F-A(Estt)/2015 dated 02-02-2015.

[No. SWD-15(06)/2014.]

**HUMAYUN IQBAL SHAMI,**  
*Director (A&F).*

(561)

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